

DIRECTORATE OF CONTRACTING

18 December 2001

MEMORANDUM FOR CONTRACTING OFFICER, USUHS

SUBJECT: Appointment as Contracting Officer's Technical Representative (COTR)

CONTRACT DATA:

| | |
|------------------|----------|
| Contract Number: | MDA905-0 |
| Date of Award: | x |
| Completion Date: | x |
| Contract Title: | x |
| Contractor Name: | x |
| COTR: | x |

Acknowledgment of Appointment as Contracting Officer's Technical Representative (COTR):

The undersigned hereby acknowledges designation as the COTR for the above reference contract. I have read the COTR Appointment Memorandum and understand the duties and requirements of being the COTR for this contract. I have received two signed copies of the foregoing appointment. One copy is signed by me and returned to the Contracting Officer.

(COTR Signature, Name & Title)

(Date)

Acknowledgment of Appointment of COTR By the Contractor:

The undersigned Contractor Representative hereby acknowledges the appointment of the COTR for the above reference contract. I have read the COTR Appointment Memorandum and understand the duties and requirements of the COTR for this contract. I have received two signed copies of the foregoing appointment. One copy is signed by me and returned to the Contracting Officer.

(Contractor Representative Signature, Name & Title)

(Date)